

Dallas Medical Operations Center (DMOC)

Meeting Minutes

Location: Dallas County Health Human Services

Date: February 17, 2016 1:30pm to 3:00pm

Agenda	Discussion	Responsible Individual	Action Plan
1. Introductions, Attendance and Approval of minutes	Chris Noah started the meeting with welcomes and introductions. Mr. Noah reported that the minutes from the last meeting were still in progress and would be distributed at a later date.		Start meeting.
EVENT REVIEW			
2.1 Zika	Chris Noah introduced the topic of the Zika virus to the group and briefed on the current screening process at Parkland. Dallas County epidemiologists were also on hand and briefed that they were testing 2-3 samples daily for the virus. They reported that it takes 5-7 days for the saliva test, 15 days for the urine test, and 62 days for semen. Urine is not certified by Dallas PH and must be sent off to the CDC for results. DSHS Health Service Region 2/3 reported that they have added a FAQ page to their website to help with public education and healthcare messaging.	Chris Noah	Continue to provide update.
2.2 HVA's	Mr. Noah reported that Parkland had recently finalized their 2016 Hazard Vulnerability Analysis. He asked the group to share their HVA's if they felt comfortable, and Parkland would do the same. Mr. Noah also suggested that DMOC create its own HVA that ties in with Dallas County. The group decided to move this to an action item.	Chris Noah	Continue to update. Group to provide HVAs once a share point tool has been developed.
2.3 Contact Lists	Mr. Noah reported that the DMOC chairs will be pushing out a Google Docs link that will help capture an up-to-date contact list. This list will be used when circulating information amongst the group. Mr. Noah asked DMOC members to complete the survey link and forward to anyone else who may want to receive information from DMOC.	Chris Noah	Survey link to be distributed. Response requested.
FOLLOW UP			
3.1 Leadership and Management of DMOC	Mr. Noah reported that the Vice Chair and Secretary positions have both resigned and DMOC is in need of volunteers to fill the open positions. Rob Monaghan, Baylor Scott & White, volunteered for Vice Chair and Kaitlyn Cross, Parkland, volunteered for Secretary. Both members were voted on		New chairs to complete DMOC orientation with Chris Noah, Chair.

	and approved by the group. Chris Noah will remain Chair of the group until next election.		
New Items			
4.1 DMOC Website	Mr. Noah reported that he currently funds the DMOC website from his personal account. He asked the group for suggestions on keeping the website alive, or using another platform to share information. Several ideas were shared and Mr. Noah asked the group to report back at the next meeting. Mr. Noah stated that he will disable the website in the meantime.	Chris Noah	Add to agenda. Group members to provide update of potential website options.
New Topic			
5.1 Hospital Evacuation Table Top	Mr. Noah mentioned that DMOC is interested in conducting a hospital evacuation exercise. This will include the City of Dallas and Dallas County emergency management offices. More details to come.	Chris Noah	Continue to provide update.
ACTION ITEMS			
OPEN DISCUSSION	Emily Gore reported that there will be a TDEM facilitated full scale sheltering exercise on February 25 th and 26 th . Rob Monaghan reported that Baylor will host ICS 300 and 400 classes in April at Baylor facilities.		
NEXT MEETING	The March 16 th meeting will be cancelled and DMOC will resume on April 20 th .		
MEETING ADJOURN	Adjourn		

Christopher Noah, Chair, Parkland Hospital

Date

Rob Monaghan, Vice Chair, Baylor Scott & White

Date