

Dallas Medical Operations Center (DMOC)

Meeting Minutes

Location: Dallas County Medical Society

Date: June 28th, 2018 1:30pm to 3:00pm

Agenda	Discussion	Responsible Individual	Action Plan
1. Call to Order /Introductions	Derek Trabon started the meeting, welcomed guests and asked for minute approval for April.	Derek Trabon	Minutes were approved. Continue with meeting.
2. Committee Business / Updates			
2a. High Consequence Infectious Disease Discussion	Dr. Chung and Dr. Trivedi provided a background on the DRC Ebola situation, stating there has been nine outbreaks since the 1970s and to date there have been 61 cases with 38 of those confirmed. The last case reported was 26 days ago, and they have to wait until 42 days to be in the clear. They have begun vigorous monitoring and surveillance with 100% compliance. There have 3100 vaccinations given. WHO has not declared this an emergency because the lack of spreading to this date. Dr. Chung went on to mention that the risk to DFW is extremely low but the CDC did list DFW as #5 on a risk list which is #1 in Texas. Dr. Trivedi chimed in that the key for providers is the 3 I's which stand for identify, isolate, and inform. Make sure to track the travel history of anyone exhibiting symptoms and to take appropriate universal precautions. Dr. Chung also recommended having plans that identify quarantine locations and transfer plans.	Dr. Chung / Dr. Trivedi	Report out as needed.
2b. DMOC Bylaws	Derek Trabon asked for final comments on the bylaws. The groups had no issues and were comfortable with finalizing the document.	Derek Trabon	Bylaws approved and will be posted to website.
2c. DMOC Emergency Notifications	Derek provided an overview of the new Everbridge notification system that NCTTRAC has set up for DMOC. Mr. Trabon urged people to list their contact info on the sign in sheet so that we may enroll them in the system. Mr. Trabon stated there will be a test alert sent out during the next meeting in July.	Derek Trabon	Continue to provide update.
2b. MCI Framework	Kaitlyn Cross provided a brief update on the MCI Framework project with mention of an upcoming RFP process and planning meetings. Ms. Cross went on to discuss the MCI mapping project and the ability to see large venue capacities in relation to area hospitals with their 20% surge capacities. More to come on this project.	Kaitlyn Cross / Samuel Gray	Continue to provide update.
2c. Planning	Derek Trabon discussed the new approach to have subcommittees that	Derek Trabon	Continue to provide update.

Subcommittee	report out at DMOC, and align with some of the regional planning efforts. Mr. Trabon reported that this will start with a shelter group and communications focused group. The group went on to discuss some of the specific sheltering needs and the use of NCTTRAC's Everbridge notification system.	/ Kaitlyn Cross	
7. NEW BUSINESS			
7.1 Upcoming Events	Derek Trabon discussed the new DMOC Emergency Operations Plan that will be reviewed at the next meeting. This will include significant AAR tracking from the Hurricane Harvey event.	Derek Trabon / Kaitlyn Cross	Continue to leave on agenda for public comment.
NEXT MEETING	The next meeting will be scheduled July 26 th , 2018. Announcement to come.		
MEETING ADJOURN	Adjourn		

Derek Trabon, Chair, UT Southwestern Medical Center

Date

Kaitlyn Cross, Vice Chair, Parkland Hospital

Date