

Dallas Medical Operations Center (DMOC)

Meeting Minutes

Location: DCHHS, Room 426

Date: May 18, 2016 1:30pm to 3:00pm

Agenda	Discussion	Responsible Individual	Action Plan
1. Introductions, Attendance and Approval of minutes	Chris Noah was not in attendance. Rob Monaghan, Vice Chair, started the meeting with welcomes and introductions. Mr. Monaghan called for approval of February and April meeting minutes. Douglas Wilson and Dana Suell motioned for approval.	Rob Monaghan	Minutes approved. Start meeting.
2. Group Announcements			
	<p>The group reported the following upcoming announcements and activities:</p> <ul style="list-style-type: none"> • Rob Monaghan announced that Baylor Scott & White will host an Emergency Management Symposium at the Waxahachie Civic Center on June 10th. • Javoszia Sterling announced that there will be an ESRD Disaster Drill on June 16th and anyone is invited to attend. • Dana Suell reported that Children’s Dallas will have an active shooter drill in early fall involving Dallas police and fire representatives. • Mike Hoffman reported that there will be a Federal Coordinating Center exercise at DFW Airport on June 7th. There will be room for three DMOC representatives. • David McCarty reported that Parkland’s Disaster Management program has separated from Environment of Care and will now be titled Disaster Management & Business Continuity. Chris Noah will remain the director, and Mike Pierce was promoted to Director of Environmental Safety. 	Group	Information will be forwarded to email group if available.
EVENT REVIEW			
3.1 Zika	Rob Monaghan called for updates on the Zika Virus. Terry LaFon reported that there has been increased focus on West Nile as there have been positive tests in Dallas County.	Rob Monaghan	Continue to provide update.
3.2 HVA’s	Mr. Monaghan reported that there is still a want for a DMOC specific HVA. Kaitlyn Cross will be requesting HVAs through email and will compile the top results into one document for review.	Rob Monaghan	Send out request for HVAs.

3.3 NCTTRAC Updates	Maurice Murray reported that there will be an Ebola planning meeting on June 9 th and a follow up full scale exercise on August 31 st . This exercise will test the Regional Ebola Transfer Agency (RETA) Concept of Operations. Rob Monaghan reported that there will be an HPP table top on May 26 th with a scenario of major water loss resulting in hospital evacuation. Thomas Stidham reported that they have hired a new EMTF Coordinator and have an offer out for a new Crisis Communications Administrator. Names will be announced soon.	NCTTRAC Staff	Continue to provide update.
2.4 DMOC Admin	Rob Monaghan reported that he and Chris Noah are reviewing the Bylaws and Mission Statement. Mr. Monaghan requested feedback from the group.	Rob Monaghan	Continue to edit and review.
ACTION ITEMS			
OPEN DISCUSSION	Ms. Cross reported that DMOC is looking to facilitate presentations and asked the group to think about topics they would like to see discussed. Ms. Cross mentioned that one of the first options might be the new NCTTRAC patient tracking tools.	Kaitlyn Cross	Continue on agenda and poll group for needs/wants.
NEXT MEETING	The next meeting is scheduled for June 15, 2016 at Texas Scottish Rite Hospital.		
MEETING ADJOURN	Adjourn		

Christopher Noah, Chair, Parkland Hospital

Date

Rob Monaghan, Vice Chair, Baylor Scott & White

Date